

**CHIEF EXECUTIVE
RECRUITMENT COMMITTEE**

5.00 P.M.

13TH JANUARY 2022

PRESENT:- Councillors Tim Hamilton-Cox (Chair), Richard Austen-Baker, Roger Cleet (Substitute for Merv Evans), Kevin Frea, Ross Hunter and Cary Matthews and Jason Wood (Substitute for Erica Lewis)

Apologies for Absence:

Erica Lewis (Vice-Chair), Adrian De La Mare, Merv Evans and Oliver Robinson

Officers in attendance:

Arshaluse Gougazian Interim Head of HR
Stephen Metcalfe Principal Democratic Support Officer

Observers:

Councillor Caroline Jackson
Kieran Keane, Chief Executive

Also Present Via
Teams Link

David Weir, Tile Hill

25 CHAIR'S REMARKS

The Chair welcomed Councillor Hunter to his first meeting of the Committee.

26 MINUTES

The minutes of the meeting held on 13 December 2021 were agreed as a correct record.

27 DECLARATIONS OF INTEREST

No declarations of interest were made.

28 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIR

There were no items of urgent business.

29 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor Cary Matthews, seconded by Councillor Richard Austen-Baker and resolved as follows.

Resolved:

That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds

that it could involve the possible disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of that Act.

30 RECRUITMENT PROCESS

The Committee considered Tile Hill's recruitment process update. The Committee agreed subject to the following amendments.

It was moved by Councillor Wood, seconded by Councillor Frea:-

"That with regard to the appointment of an independent Technical Assessor the Committee Members are informed of the recommended appointee including details of their present role and relevant experience with a time period to raise objections and request Tile Hill to re-consider."

Upon being put to the vote 4 Members voted in favour and 3 Members abstained from voting, whereupon the Chair declared the proposition to be carried.

It was noted that the independent Technical Assessor would join the meeting on the 10th February 2022.

Final Selection, Day 1 the default position that this be held virtually, Day 2 the default position that this be held face to face, with a final decision being made at the Committee's meeting scheduled to be held on 10th March 2022.

That the membership of the Interview Panel be as follows:

The Chair and Vice-Chair of this Committee, Leader of the Council, Leader of the Conservative Group, Leader of the MBIs. The current Chief Executive to attend meetings as an observer. Substitutes to be permitted by each political group in view of current issues with COVID-19.

Note: That with regard to the membership of the Panel Councillor Wood requested that his objection be recorded in accordance with Council Procedure Rule 19.5.

That with regard to the external partners/stakeholder panel that partners/stakeholders be asked if it is acceptable for the City Council's current Chief Executive to attend as an observer.

Resolved:

That Tile Hill's recruitment process update, as amended set out above, be agreed.

Note: Agreed as a correct record, subject to amendment at the next Committee meeting (Minute 32 refers).

31 CONTINGENCY ARRANGEMENTS

The Committee considered a report in order to agree the contingency arrangements for the transitional period between Chief Executives.

The Committee agreed to invite expressions of interest from Directors. The Director(s)

expressing an interest to submit a CV and be interviewed by this Committee, with the current Chief Executive attending as an observer. The appointment to be offered with a minimum period of 3 months, with the option to extend.

Resolved:

That expressions of interest be invited from Directors. The Director(s) expressing an interest to submit a CV and be interviewed by this Committee, with the current Chief Executive attending as an observer. The appointment to be offered with a minimum period of 3 months, with the option to extend.

Note: Agreed as a correct record, subject to amendment at the next Committee meeting (Minute 32 refers).

Chair

(The meeting ended at 6.20 p.m.)

**Any queries regarding these Minutes, please contact
Stephen Metcalfe, Democratic Services - 01524 582073, or email
smetcalfe@lancaster.gov.uk**